

**CITY OF ASHEVILLE, NORTH CAROLINA
CLASS SPECIFICATION**

**TRADESWORKER II
PARKS AND RECREATION DEPARTMENT**

GENERAL STATEMENT OF DUTIES

Performs journeyman-level skilled work in the maintenance of buildings, equipment, grounds and facilities. Reports to a Labor Crew Supervisor.

DISTINGUISHING FEATURES OF THE CLASS

An employee in this class performs skilled work in the maintenance, repair, and construction of County buildings and facilities. Work requires the application of journeyman-level skills in one or more of the maintenance trades, including carpentry, plumbing, electrical, masonry, heating and air conditioning, and painting. Work assignments are usually performed independently and require considerable independent judgment and initiative in completing tasks efficiently. Work may also involve supervision or direction of semi-skilled or unskilled employees assisting with various assignments. Work is performed under general supervision of a Labor Crew Supervisor and is evaluated on the basis of compliance with work orders and the efficient and effective utilization of materials, equipment and labor.

ILLUSTRATIVE EXAMPLES OF WORK

ESSENTIAL JOB FUNCTIONS

Performs journeyman-level skilled maintenance and repair work in one or more of the maintenance trades, such as carpentry, plumbing, masonry, painting, welding, and electrical work.

Performs general carpentry work in the construction, repair or alteration of floors, walls, roofs, stairways, partitions, doors, windows, screens, and various other wooden articles; hangs, plasters and finishes drywall.

Replaces faulty switches, sockets, plugs, fuses, insulators and other parts of electrical systems.

Sands, paints or stains walls, woodwork, cabinets, tables and other wooden articles.

Installs water and sanitary fixtures and equipment; analyzes defects or malfunctions in plumbing systems; repairs leaks by replacing valves, replacing faulty fittings or sections in line, or installing replacement fixtures.

Maintains heating, ventilation and air conditioning systems, including changing filters, installing duct work and chassis parts, wrapping pipes in insulation, etc.

TRADESWORKER II

Estimates and requisitions or purchases various supplies and materials as needed.
Prepares routine activity logs and reports.

ADDITIONAL JOB FUNCTIONS

Supervises or acts as lead worker for a small crew on an assigned task.
Drives van or truck to transport supplies, materials and/or workers to and from job sites.
Performs various custodial duties, such as cleaning bathrooms, mopping and sweeping floors, stripping and buffing floors, changing light bulbs, and emptying trash receptacles.
Performs various landscaping duties such as seeding, mowing and fertilizing lawns or grass areas; plants flowers, bulbs, shrubs and trees; removes dirt, leaves, snow and debris.
May assist in planning, developing and constructing program-related apparatus or fixtures if assigned to Civic Center.
Performs related work as required.

KNOWLEDGE, SKILLS AND ABILITIES

Considerable knowledge of the procedures, materials and equipment related to the plumbing, masonry, heating and air conditioning, carpentry and painting trades.
General knowledge of the occupational hazards and safety precautions of the maintenance trades involved in the work.
General knowledge of basic grounds keeping practices and procedures.
Skill in the use of a variety of hand and power tools necessary in performing mechanical, carpentry, electrical, plumbing and allied building repair and maintenance work.
Ability to read and interpret blueprints and specifications.
Ability to understand and follow complex oral and written instructions.
Ability to supervise the work of semi-skilled and unskilled workers.
Ability to establish and maintain effective working relationships as necessitated by work assignments.

MINIMUM EXPERIENCE AND TRAINING

Graduation from high school and 1 to 2 years of experience in one or more of the maintenance trades; and/or any equivalent combination of training and experience required to perform the essential position functions.

TRADESWORKER II

COMPETENCIES

Technical Competency: Ability to use the tools and concepts of the specialty area in which the employee works. Includes using appropriate processes, procedures, resources, and work or professional standards.

Interpersonal Competency: Ability to work with people, develop and maintain work relationships, communicate, manage conflict, and perform as an effective team member.

Intellectual Competency: Ability to think, learn and process information. Ability to solve problems and gather necessary information. Includes having math and reading skills appropriate to job level.

Customer Service: Ability to identify customers, determine the valid needs of a situation, and provide service or service recovery in a manner that satisfies the customer.

Physical Skills: Ability to perform required jobs with adequate strength, dexterity, coordination and visual acuity (with reasonable accommodation[s] if needed) and in a manner that does not pose a direct threat to the health or safety of the employee or others in the workplace.

Salary Grade 11
Non-Exempt